

Exhibitor Registration Form

106th CMSA Annual Convention
EXHIBIT DATES: May 2-4, 2024

IMPORTANT!: International Convention Services (ICS) will be the official exhibit services contractor, and will be in contact with you after you register. ICS can assist you with shipping materials and handling special requests.

STEP 1: RESPONSIBLE PARTY INFORMATION

1. _____
Full Name of Attendee Responsible for Booth

First Name to Appear on Badge

Company Name to Appear on Exhibitor ID Sign

Telephone _____ Fax _____

E-Mail Address (Registration Confirmation will be sent via E-mail)

Special Food Requests: _____

CMSA reserves the right to reject registration from exhibitors deemed inappropriate by the CMSA President and/or the CMSA Board of Directors.

STEP 2: ADDITIONAL ATTENDEES

2. _____
Full Name

First Name to Appear on Badge

E-Mail Address

Special Food Requests: _____

3. _____
Full Name

First Name to Appear on Badge

E-Mail Address

Special Food Requests: _____

USE ADDITIONAL SHEET TO LIST MORE ATTENDEES.

STEP 3: ASSESS EXHIBITOR FEES

Booth registration **includes** one (1) convention registration, an 8x10 pipe & drape display booth, a six-foot skirted table, two chairs, wastebasket and exhibitor ID sign.

Booth Registration	
<i>Before March 31, 2024 @ \$1,700</i>	\$ _____
<i>After March 31, 2024 @ \$2,100</i>	
Booth Electricity—\$150 per booth	\$ _____
Additional Attendee(s):	
Members \$675 ea./Non-Members \$852 ea.	\$ _____
Grand Total:	\$ _____

\$10 from each exhibitor's booth fee will be included in the Booth Bingo Raffle!

Refunds for any cancellations done before March 31, 2024 will be subject to administrative fees plus any incurred costs (not to exceed 50% of total fees paid). No refunds will be made after March 31, 2024.

STEP 4: CHOOSE YOUR BOOTH

Priority will be given according to seniority, # of booths reserved, and date form was received. See booth diagram.

RESERVE BOOTH # (s) _____ FOR MY EXHIBIT.

In case your first choice is taken, please list alternate booth #s.

2nd Choice (s) _____ 3rd Choice (s): _____

Companies you don't want to be next to: _____

Saturday Booth Raffle Drawing? ____ Yes ____ No

STEP 5: SELECT METHOD OF PAYMENT

Check Enclosed Charge to Credit Card

CREDIT CARD INFORMATION:

VISA MasterCard American Express

Name on Credit Card

Credit Card Number Exp. Date

Billing Address Billing Zip Code

3-Digit Code on Back of Card _____

Authorized Signature Date

STEP 6: RESPONSIBILITY AGREEMENT

By registering to be an Exhibitor at the CMSA Convention, you are agreeing to the terms below:

Exhibitor shall be fully responsible to pay for any and all damages to property owned by Hilton Waikoloa Village, its owners or managers which results from any act of omission of Exhibitor. Exhibitor agrees to defend, indemnify and hold harmless the California Moving & Storage Association, Hilton Waikoloa Village, its owners, managers, officers or directors, agents, employees, subsidiaries and affiliates from any damages or charges resulting from or arising from or out of the Exhibitor's use of the property. Exhibitor's liability shall include all losses, costs, damages or expenses arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons, including the Exhibitor, its agents, employees, and business invitees which arise from or out of Exhibitor's occupancy and/or use of the exhibition premises, Hilton Waikoloa Village or any part thereof. The Exhibitor understands that the Hilton Waikoloa Village does not maintain insurance covering the Exhibitor's property and that it is the sole responsibility of the Exhibitor to obtain such insurance.

Exhibit Dates: May 2-4, 2024
Set-up available at 3 p.m. on Wednesday, May 1, 2024.

California Moving & Storage Association

106th Annual Convention – Booth Diagram

Hilton Waikoloa Village

Waikoloa, HI

Exhibit Dates: May 2 –4, 2024

Kohala Ballroom

